

ARC UPDATE

PROCESS CHART

CERTIFICATE OF STUDENT STATUS

TIGP

- Download the application form:
<https://tigp.sinica.edu.tw/pages/3106>
- Submit the application form.
- Once approved, you will receive the certificate from the office.

NTU

- <https://if163.aca.ntu.edu.tw/eportfolio/defaulteng.asp>

NTHU

- <https://registra.site.nthu.edu.tw/p/412-1211-16206.php?Lang=en>



RENEW

Renew your ARC:

<https://www.immigration.gov.tw/5475/5478/141465/141808/141970/>



POST ACCOUNT

Update your information in the post office.

Only update during **2nd to 15th** of the month. If you miss the timing to renew, do it in 2nd to 15th **NEXT MONTH**.



REPORT (IF YOU ARE IN IBC)

If you are in IBC: email the CBMB program secretary with the information:

- Soft copies of both sides of your new ARC
- When you renew it
- When you update the information in the post office

The program only accepts the report on the **15th** of each month. DO NOT email on other days. Please use the title for the email: "[CBMB] ARC Update_NAME"



REPORT (IF YOU ARE NOT IN IBC)

If you are not in IBC: contact the administrative of your institute with the information:

- Soft copies of both sides of your new ARC
- When you renew it
- When you update the information in the post office

Please confirm the deadline with your institute.

If you miss the timing or do not follow the regulations you may not receive your stipend on time.