

TIGP - CBMB

Supervisor Selecting Regulation

Selecting a Research Supervisor

First-year graduate students must select a CBMB faculty member as his/her research supervisor by the end of the first academic year on **July 31**. A qualified research supervisor must be a member of the CBMB Program and must have sufficient faculty points. We strongly advise that new students contact the faculties of interest well in advance, to discuss the possibility of joining the lab and potential research projects. Detailed faculty information can be found in the “Faculty” section on the CBMB website. After selecting a supervisor, the students must submit the signed **Supervisor Confirmation Form, TIGP Merit-based Scholarship Regulation Form, and Agreement on Ownership and Confidentiality of Research and Development Achievements by Academia Sinica Laboratory Personnel** to the Program by **July 31**. The form confirms that both the student and supervisor have reached an agreement to start Student-and-Supervisor Relationship. Failure to submit the Supervisor Confirmation Form by the deadline is subject to withdrawal from the program.

Research Supervisor

The Supervisor is directly responsible for the student’s academic and research performance in accordance with CBMB policies. The supervisor and also the Supervisory Committee have the obligations to provide mentorship and guidance to the student’s thesis research and to oversee the student’s overall academic performance. The obligations include:

- Treat the student as a young scientist and provide a nurturing environment in which the student can grow intellectually and gain independence.
- Work with the student to establish a Supervisory Committee as early as possible once the student has joined the lab (before students start their third year in the

program).

- Ensure that the student fully understands the expectations, requirements and standards set forth by the supervisor and CBMB program.
- Help the student establish a reasonable timeline to complete academic requirements and achieve research goals.
- Provide constructive feedback and honest evaluation to the student in person and also on the annual Progress Report.
- Ensure that the funding is sufficient to provide the student's stipend.
- When going on leave or an extended period of absence, ensure the Student Affairs Committee is notified.
- When approaching the expected graduation date, set up degree examination committees and dates in consultation with the student.

Co-supervisor

If the student selects a supervisor who is neither a full-time faculty member at the student's registered university department/college/institute nor a joint appointment professor (合聘教授) between the student's registered university department/college/institute and Academia Sinica, the student must find a co-supervisor who has one of the above-mentioned credentials. The supervisor should suggest co-advisor candidates to the student.

Expectations for the student

- Enthusiasm and curiosity in scientific research and eagerness to learn new things.
- Commitment to pursue academic and research peak of excellence.
- Responsibility to meet program requirements and deadlines.
- Open communication about challenges and difficulties.
- Professional and ethical conduct in research, teaching and other scholarly activities.